
ARMED STAFF CHECKLIST

1. SUPPORT

- Must have buy in from at least 4 out of 5 board members

 - Community support (Parents, business, local leaders)

 - Law enforcement (Police, sheriff, Highway Patrol)

 - Employees

2. LIABILITY

- Consult with the school district attorney

 - Consult with the school district liability insurance provider (Ohio School Plan will cover your district)

 - Inform your local union (This does NOT mean bargain)

 - Check board policy for any old policies that may present roadblocks

3. PERSONNEL/ TRAINING

- Approach employees that YOU can trust

 - CCL

 - Training sites for your employees [Contact Buckeye Firearms Association for information] , will law enforcement provide additional training and allow you to qualify with them

 - Is the district paying for ammo, holster, etc...?

4. ACTION

- Have a public board work session (Vital!!!!!!!)

 - Set up policy in your district security plan (Not board policy)

 - Board Resolution to authorize (Consult with your district attorney, Don Scriven can assist your attorney)

 - Implement

5. FOLLOW UP:

- Track when CHL's expire and make sure they are renewed

- Periodic meetings or contact to ask if there are any problems/concerns

- Annual review of policy to see if anything needs to be updated.