

# Conneaut Area City Schools

## Student Success Plan

The Student Success Plan is one component of the career development process and will assist you in planning for your future. This is a working document that will change as you complete career exploration activities and learn more about your interests, skills, and values.

### Required:

- Contact Information
- Career Pathway Goals
- Academic Pathway Goals
- Assessment Record
- Career-Ready Skills
- Career Exploration Activities
- Planning Checklist

### Recommended:

- Resume' and Cover Letter
- Letters of Recommendation
- Career Narrative
- Record of Awards Earned
- Academic and Career-Related Classroom Work
- Career-Technical Education Competency Test Results, Credentials, and Certificates earned if applicable
- College and Postsecondary admissions test results and transcribed credit earned in high school if applicable
- Individual Transition Plan (ITP) if applicable
- Other Items deemed appropriate



Contact Information

Full Name	
Home Address	
Phone	
Email	
Graduation Year	

Education and Training History

Name of School	City and State
Elementary School(s)	
Middle School(s)/ Junior high (s)	
High School(s) and or Career Technical High School(s)	
Technical/Trade Schools, Colleges and /or Universities	



## Academic Pathway Plan

Begin your course planning by identifying your chosen career cluster. You should review your courses annually and make changes and updates as needed. This form will help you decide on the most appropriate educational options to help you reach your career pathway goals. You should use your course description guide to determine which courses are offered. Be sure to talk to your parent/guardian, mentor, teachers and/or guidance counselors to help you make final decisions.

Career Pathway Goal:

### Secondary

Grade	Eng./Lang. Arts	Mathematics	Science	Social Studies	Health/PE	Career Tech	Other Requirements/Electives	Other Requirements/Electives
6								
7								
8								
9								
10								
11								
12								

### Post-Secondary

Year 1 Semester 1							
Year 1 Semester 2							
Year 2 Semester 1							
Year 2 Semester 2							

**Programs, experiences, and activities to support my academic and career goals:**

### Assessment Record

A record of the assessments that you have taken is an important tool to use to guide you on your career path. Record the results of the tests and assessments that you have taken in the appropriate area. Identify the date taken, assessment tool, and your results with any appropriate comments.

Achievement Assessments	Career Interests	Career Skills/Values	Other
College and Career Ready Exams: ACT/SAT Date(s) <input style="width: 100%;" type="text"/> Results <input style="width: 100%;" type="text"/> Comments <input style="width: 100%;" type="text"/> WorkKeys/ASVAB Date(s) <input style="width: 100%;" type="text"/> Results <input style="width: 100%;" type="text"/> Comments <input style="width: 100%;" type="text"/>	Tool <input style="width: 100%;" type="text"/> Date(s) <input style="width: 100%;" type="text"/> Results <input style="width: 100%;" type="text"/> Comments <input style="width: 100%;" type="text"/>	Tool <input style="width: 100%;" type="text"/> Date(s) <input style="width: 100%;" type="text"/> Results <input style="width: 100%;" type="text"/> Comments <input style="width: 100%;" type="text"/>	Tool <input style="width: 100%;" type="text"/> Date(s) <input style="width: 100%;" type="text"/> Results <input style="width: 100%;" type="text"/> Comments <input style="width: 100%;" type="text"/>
End-Of Course Exams ELA <input style="width: 100%;" type="text"/> ELA <input style="width: 100%;" type="text"/> Math <input style="width: 100%;" type="text"/> Math <input style="width: 100%;" type="text"/> Science <input style="width: 100%;" type="text"/> SS <input style="width: 100%;" type="text"/> Comments <input style="width: 100%;" type="text"/>	Tool <input style="width: 100%;" type="text"/> Date(s) <input style="width: 100%;" type="text"/> Results <input style="width: 100%;" type="text"/> Comments <input style="width: 100%;" type="text"/>	Tool <input style="width: 100%;" type="text"/> Date(s) <input style="width: 100%;" type="text"/> Results <input style="width: 100%;" type="text"/> Comments <input style="width: 100%;" type="text"/>	Tool <input style="width: 100%;" type="text"/> Date(s) <input style="width: 100%;" type="text"/> Results <input style="width: 100%;" type="text"/> Comments <input style="width: 100%;" type="text"/>
OGT if applicable Reading <input style="width: 100%;" type="text"/> Writing <input style="width: 100%;" type="text"/> Math <input style="width: 100%;" type="text"/> Science <input style="width: 100%;" type="text"/> SS <input style="width: 100%;" type="text"/>			

**Additional interventions or assistance I need for my future success:**

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### **Career-Ready Skills**

Listed below is an example of the skills necessary for workplace success. Use this worksheet to describe your abilities to perform skills. As you demonstrate specific skills, write a brief description in the appropriate space.

Resources: Identifies, organizes, plans and uses resources and time effectively.

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Interpersonal: Works as a team member, teaches others, serves customers, leads, negotiates, and works successfully with people from diverse backgrounds.

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Information: Acquires and uses information and data, organizes and maintains files, interprets and communicates, and uses computers to process information.

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Systems: Understands complex interrelationships, monitors and corrects performance and improves systems.

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Technology: Works with a variety of technologies and applies them to specific tasks.

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## Career Pathway Organizer

Begin your career planning by responding to the statements below. Since your career goals may change over time, you should revisit and update this form each year. This document is a tool to help you identify career and educational goals. It will not guarantee employment in a specific job and allows you to change your mind as you learn about various career fields and jobs. After you complete this form, go on the Academic Pathway Plan to map your courses from grades 8-12.

Check Current Grade:       6     7     8     9     10     11     12

After high school I plan to:

- Work full time
- Work part-time and attend school
- Attend a two-year or four-year college or university full time
- Attend a technical school full time
- Enter the military as a career

1) What is your career goal(s)?

2) What interests, skills, and knowledge support your career goals?

3) What courses did you or do you plan to take to high school to reach your goals?

4) What do you plan to do after high school to reach your goals(s)?

5) What activities and skill training will you need to learn outside of school to reach your career goal(s)?

6) What degree, certification, licensure, or specialized training will you need for your chosen career?

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7) Has your career goal(s) changed since last year?

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8) What other career goal(s) and educational plans have you considered as a second choice?

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Review of Student Success Plan:

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Student Signature

Date

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Parent/Guardian Signature

Date

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Mentor Signature

Date



## Mentor-Student Meeting Agenda

Date: \_\_\_\_\_

Time: \_\_\_\_\_

<b>Activity</b>	<b>Notes</b>
<b>Positive Items to Share</b>	
<b>Grade Check</b>	
<b>Attendance Check</b>	
<b>Discuss concerns about student performance (grades, attendance, discipline, etc.)</b>	
<b>Problem-solving (issues with teachers, peer, etc.)</b>	
<b>Review, update &amp; revise student goals</b>	
<b>Any changes to Student Success Plan</b>	

# Student Survey

Students						
	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	Comments
Helped with my grades						
Helped with my attendance						
Helped with my behavior						
I feel I benefited from the program						
I feel comfortable and enjoy my mentor						
Enjoyed participation in program						

## Mentor Survey

Mentors						
	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	Comments
I enjoy participating in the program						
It's easy to fulfill commitment of program						
I feel it allowed me to get to know my students and their parents better						
I feel the program benefited the students						
I feel my students enjoy the program						
I would like more time with the students each day						