



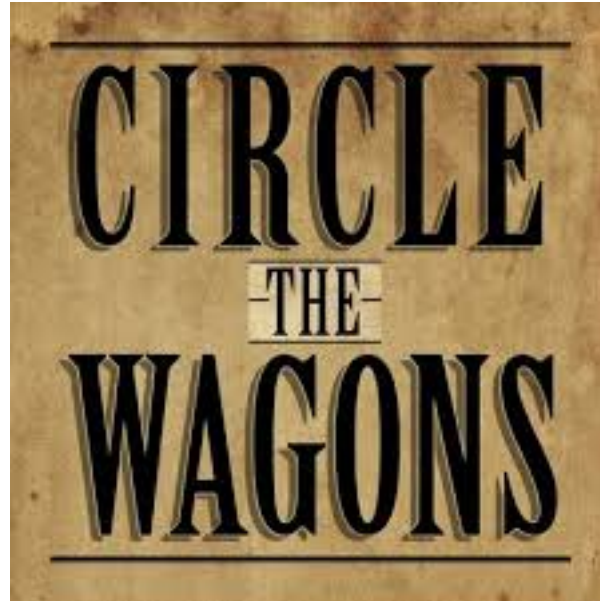
# OSBA Capital Conference

## Monday, Nov. 13, 2017

Teri Morgan, Deputy Director  
Ohio School Boards Association  
[www.ohioschoolboards.org](http://www.ohioschoolboards.org)

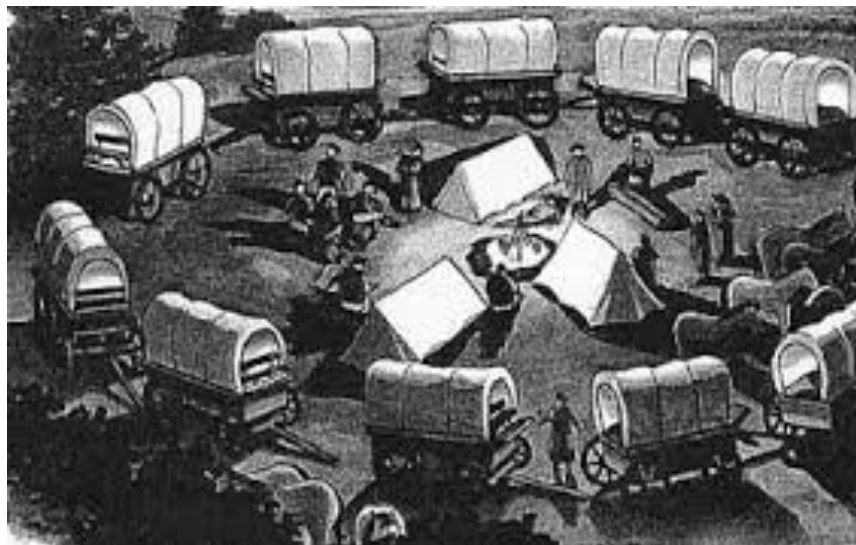


Want to Help Your Team become  
Competent, Collaborative and  
Committed?





# Then Start by Circling your Wagons!





# Easy to do, you say, but...





# High Quality Relationships

## Characteristics

- ◆ Respect
- ◆ Allowing for differences
- ◆ Listening for understanding
- ◆ Sharing responsibility
- ◆ Mutual trust
- ◆ Honesty
- ◆ Making and keeping agreements
- ◆ Viewing disagreements as opportunities
- ◆ Commitment to make it work



At the heart of every truly high-impact school board is a solid board-administration working partnership.





# Ways to Build Good Relationships

- BOE President knows and models basic Rules of Order
- Conduct New Member Orientations with both Treasurer and Superintendent in January
- BOE President encourages openness among the team
- Talk about ways to increase reliability with projects and deadlines among all members of the team



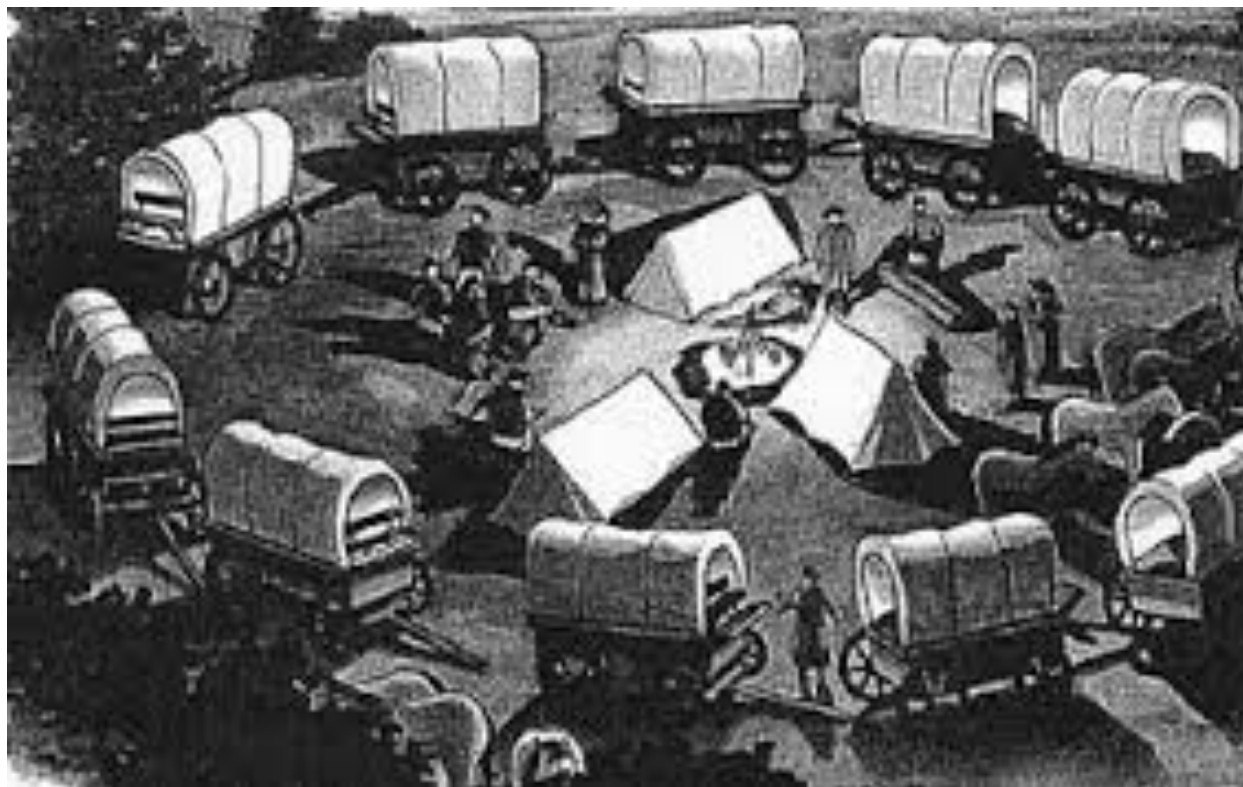
# Building Relationships, cont.

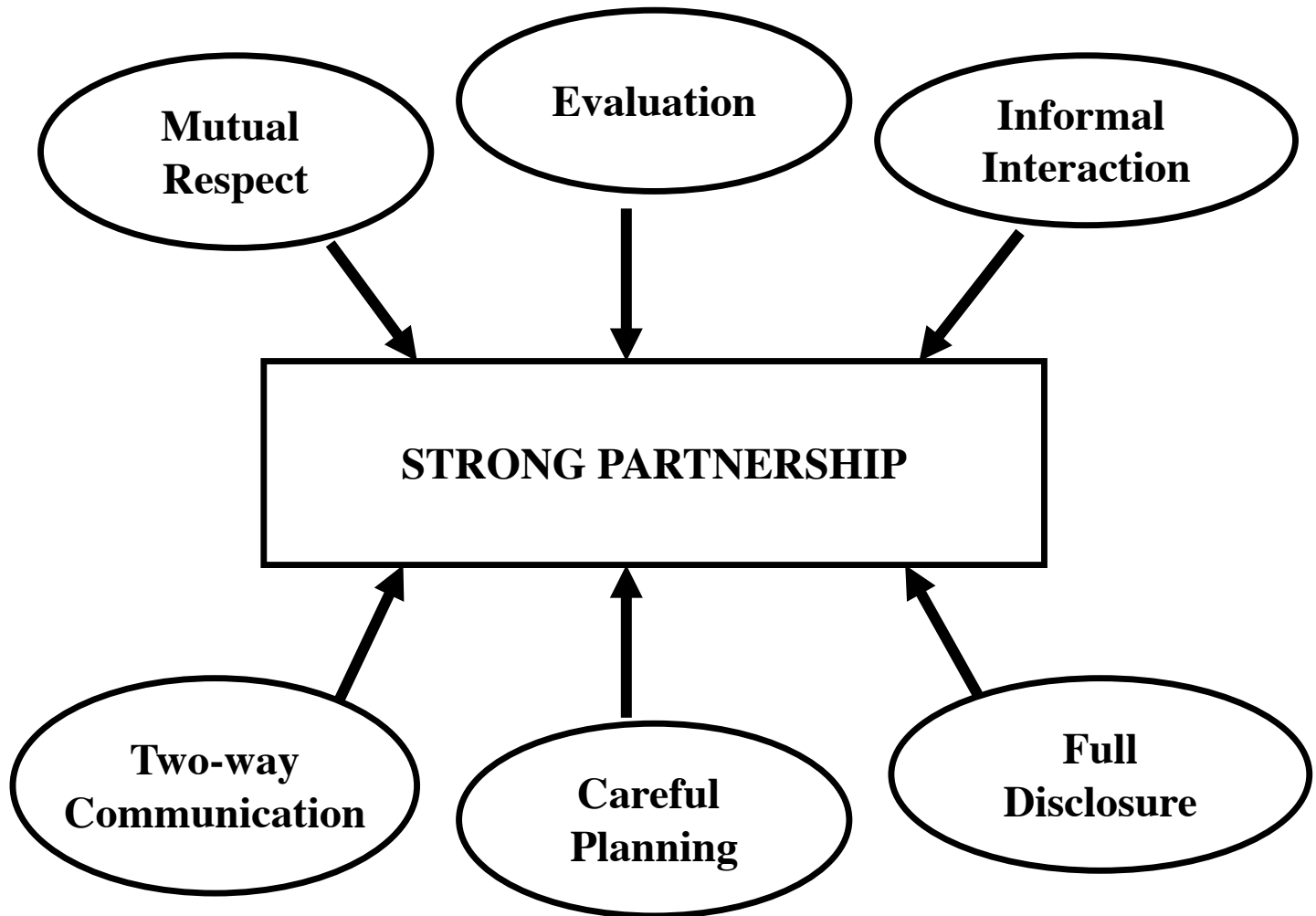
- BOE President makes sure both have opportunity to speak and be heard during meetings
- Do annual evaluations and base them on measurable goals
- Believe in the value of professional development for the staff
- Make sure administrators understand that last minute additions to the agenda should be exemptions
- Never “throw them under the bus”





# Supporting Each Other







# *Boards of education hang their hat at the door and focus on the ranch, not the corral*

- *Creating the vision*
  - *Setting Policy*
- *Allocating resources*
- *Monitoring quality*
- *Communicating results*





# How 'bout those Administrators? Supt. Bronco Maverick Treasurer Cash Montana





# Build Trust with Administration

- Communicate
- Remember the purpose
- Be flexible
- Commit to agreed upon high standards
- Grow and learn
- Celebrate!



# The Superintendent needs...

- To know the dynamics of the board
- A trustful relationship with each board member and the treasurer
- History of roles in governance and administration
- Have a clear expectation of agenda-setting



# The Treasurer needs...

- Resources to record minutes and easily be able to manage public records requests
- To be supported by the board when late entry or early withdrawal of members at meetings are recorded
- To have a board who understands sources of revenue, tax levying and budgeting procedures
- A board who is cognizant of deadlines, such as annual appropriation and spending plans



**Board**

*Ends*

**Superintendent**

*Means*

**WHAT?**

**WHY?**

**HOW MUCH?**

**HOW WELL?**

**Vote/Monitor**

**HOW?**

**WHEN?**

**WHERE?**

**BY WHOM?**

**Recommend/Implement**

**TRUST**





*Role clarification is best defined and nurtured by the superintendent. In most cases, the superintendent is the only person in the mix that has the educational training, knowledge and experience to do this.*



# Can't Circle with Just One Wagon!





# Top Ten

or

How to Be a Great Board Member  
Whether You are New or a Veteran



# Top Ten Dos and Don'ts

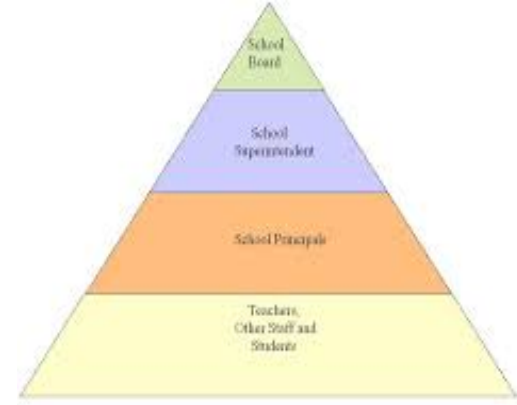
- #10

You ran for school board because you believe you have the skills and experiences to complement the current board, so DON'T begin your term as an “I can...” member



- #9

You believe there are some real challenges ahead and you want to be part of the solution, so DO start by listening and learning and following the Chain of Command. Remember Board sets policy, administration implements it





- #8

You believe the superintendent has too much power, but DON'T be hasty—no matter what you think you know...you still have a lot to learn



- #7

DO meet one on one with the Treasurer and learn about the district's finances, so that you can make sound decisions and responsible comments in open session



# tough call

- #6

Always keep the public informed and weigh the public opinion, but DON'T ever let the “crowd” guide your decision—step up and do what is right! Make the tough call!





- #5

DO remember that at the heart of every truly high-impact school district is a solid working **PARTNERSHIP** between the board and the administration



- #4

DON'T be afraid of honest and open communication during board meetings, but always be respectful



- #3

DO get your ducks in a row with the stuff you need to know—30,000 foot level—and always be prepared. Read your board packet, every word, and call the superintendent ahead of the meeting if you have a question



- #2

DO understand Ohio Sunshine laws, parliamentary procedure, the confidentiality of executive session, and the importance of contributing and voting





- #1

DO put children first –ALWAYS—  
it is your job!



# Board of Education

Ask yourself every time!

Is this decision the best one for the *district*?

Does this decision make financial sense?

Does this decision put us in a position to make continued progress?

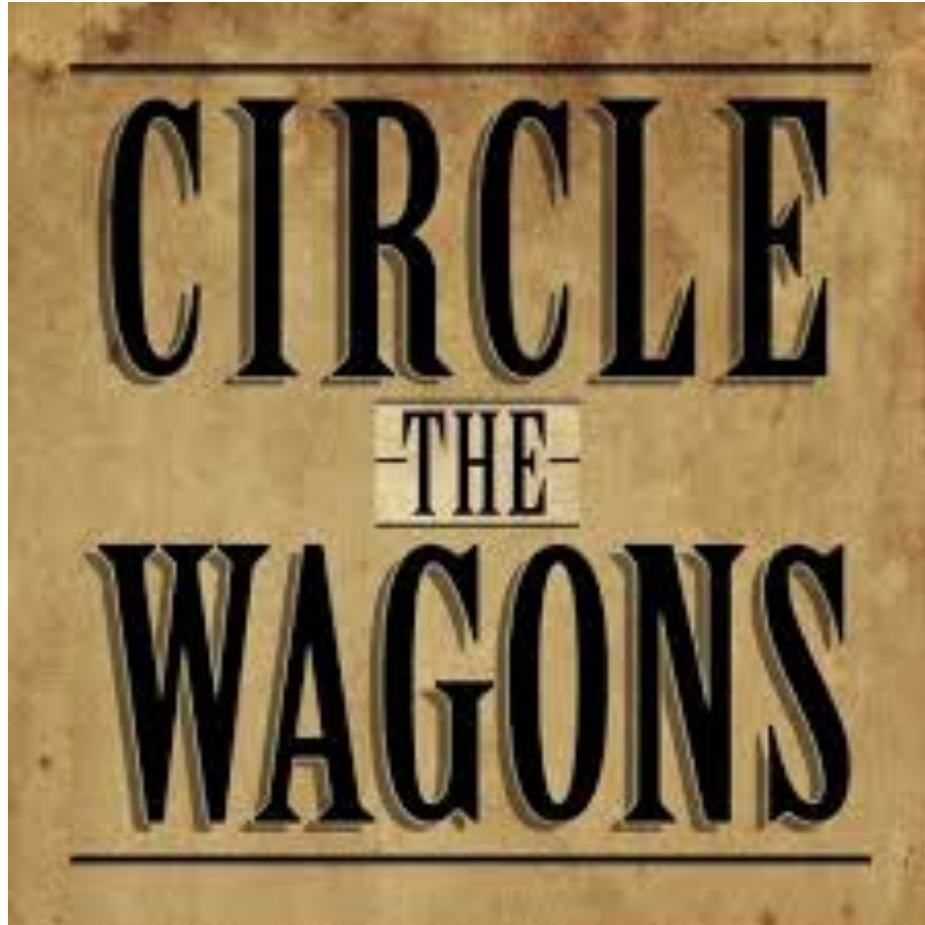
Will our community support this decision?

Does our district have the resources to make this decision work?



# Head 'em Up, Move 'em Out









# OSBA School Board Services

- ❖ Executive searches
- ❖ Customized board workshops
- ❖ Strategic planning
- ❖ District surveys
- ❖ Board, superintendent and treasurer evaluations



# Thank you!



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