



School District Registration Form

2019 OSBA Capital Conference

Nov. 10, 11 & 12 — Columbus, Ohio

School district _____ County _____

Address _____

City _____

ZIP _____

Contact person _____ Daytime phone _____

Email (required to receive housing link and code) _____

Check here if any registrants have a disability that requires special services. Attach a written description of needs.

1. Name _____ Title _____ Address _____ Email _____ Name of attending spouse _____ Other district, if applicable _____	Additional fee OSBA Black Caucus Dinner Sunday, Nov. 10 _____ Monday Conference Luncheon Monday, Nov. 11 _____ Tuesday Conference Luncheon Tuesday, Nov. 12 _____
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2. Name _____ Title _____ Address _____ Email _____ Name of attending spouse _____ Other district, if applicable _____	Additional fee OSBA Black Caucus Dinner Sunday, Nov. 10 _____ Monday Conference Luncheon Monday, Nov. 11 _____ Tuesday Conference Luncheon Tuesday, Nov. 12 _____
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3. Name _____ Title _____ Address _____ Email _____ Name of attending spouse _____ Other district, if applicable _____	Additional fee OSBA Black Caucus Dinner Sunday, Nov. 10 _____ Monday Conference Luncheon Monday, Nov. 11 _____ Tuesday Conference Luncheon Tuesday, Nov. 12 _____
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4. Name _____ Title _____ Address _____ Email _____ Name of attending spouse _____ Other district, if applicable _____	Additional fee OSBA Black Caucus Dinner Sunday, Nov. 10 _____ Monday Conference Luncheon Monday, Nov. 11 _____ Tuesday Conference Luncheon Tuesday, Nov. 12 _____
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5. Name _____ Title _____ Address _____ Email _____ Name of attending spouse _____ Other district, if applicable _____	Additional fee OSBA Black Caucus Dinner Sunday, Nov. 10 _____ Monday Conference Luncheon Monday, Nov. 11 _____ Tuesday Conference Luncheon Tuesday, Nov. 12 _____
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6. Name _____ Title _____ Address _____ Email _____ Name of attending spouse _____ Other district, if applicable _____	Additional fee OSBA Black Caucus Dinner Sunday, Nov. 10 _____ Monday Conference Luncheon Monday, Nov. 11 _____ Tuesday Conference Luncheon Tuesday, Nov. 12 _____
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7. Name _____ Title _____ Address _____ Email _____ Name of attending spouse _____ Other district, if applicable _____	Additional fee OSBA Black Caucus Dinner Sunday, Nov. 10 _____ Monday Conference Luncheon Monday, Nov. 11 _____ Tuesday Conference Luncheon Tuesday, Nov. 12 _____
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8. Name _____ Title _____ Address _____ Email _____ Name of attending spouse _____ Other district, if applicable _____	Additional fee OSBA Black Caucus Dinner Sunday, Nov. 10 _____ Monday Conference Luncheon Monday, Nov. 11 _____ Tuesday Conference Luncheon Tuesday, Nov. 12 _____
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PLEASE COMPLETE BEFORE MAILING	Fee		# people	Total
<input type="checkbox"/> OSBA member districts, 1-6 registrations	\$310 each	×	_____	= \$ _____
<input type="checkbox"/> OSBA member districts, more than 6 registrations	\$1,975 flat fee		_____	= \$ _____
<input type="checkbox"/> Spouses — conference registration at no charge.....	Comp.	×	_____	Comp.
<input type="checkbox"/> OSBA Black Caucus Dinner: Charlotte McGuire (Sunday, Nov. 10)	\$85	×	_____	= \$ _____
<input type="checkbox"/> Monday Conference Luncheon: Dr. Frederic Bertley (Monday, Nov. 11).....	\$56	×	_____	= \$ _____
<input type="checkbox"/> Tuesday Conference Luncheon: Maurice Clarett (Tuesday, Nov. 12)	\$56	×	_____	= \$ _____

PO number _____ **Total due** \$

Please mail with check payable to Ohio School Boards Association, 8050 N. High St., Ste. 100, Columbus, OH 43235-6481; fax with purchase order to (614) 540-3299; or email to cregistration@ohioschoolboards.org.

Registration and ticketed event cancellation policies

Refunds will be made only if your name badge is returned to OSBA by 5 p.m. on Nov. 8. OSBA encourages substitutions from within a district; just notify OSBA of the substitution. For a cancellation of a ticketed event (OSBA Black Caucus Dinner, Monday Luncheon and Tuesday Luncheon), you must notify OSBA by 5 p.m. on Nov. 6 to receive a full refund or no charge to the district. Ticketed event cancellations received after Nov. 6 will be charged 50% of the fee. Cancellations the day of the event will be charged the full amount. There are no refunds for no-shows. Refunds of fees paid will be issued to the district after the conference.