



# Individual Registration Form

## 2019 OSBA Capital Conference

### Nov. 10, 11 & 12 — Columbus, Ohio

Name \_\_\_\_\_

Title \_\_\_\_\_

Firm/company (if applicable) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

ZIP \_\_\_\_\_

Daytime phone \_\_\_\_\_

Email (required) \_\_\_\_\_

Name of attending spouse \_\_\_\_\_

Check here if you have a disability that requires special services. Attach a written description of needs.

**PLEASE COMPLETE BEFORE MAILING**

	<b>Fee</b>	<b>Amount</b>
<input type="checkbox"/> OCSBA member .....	\$310	\$ _____
<input type="checkbox"/> Students, sustaining member and government employee .....	\$60	\$ _____
<input type="checkbox"/> Retired administrator (not currently affiliated with public schools) .....	\$60	\$ _____
<input type="checkbox"/> Other registration (excludes those eligible for OSBA membership).....	\$620	\$ _____
<input type="checkbox"/> Spouse — conference registration at no charge .....	Comp.	Comp.
<input type="checkbox"/> OSBA Black Caucus Dinner: Charlotte McGuire (Sunday, Nov. 10) .....	\$85	\$ _____
<input type="checkbox"/> Monday Conference Luncheon: Dr. Frederic Bertley (Monday, Nov. 11).....	\$56	\$ _____
<input type="checkbox"/> Tuesday Conference Luncheon: Maurice Clarett (Tuesday, Nov. 12) .....	\$56	\$ _____

**Total due** \$

**Please mail with check payable to Ohio School Boards Association, 8050 N. High St., Ste. 100, Columbus, OH 43235-6481; fax with purchase order to (614) 540-3299; or email to [cregistration@ohioschoolboards.org](mailto:cregistration@ohioschoolboards.org).**

**Registration and ticketed event cancellation policies**

Refunds will be made only if your name badge is returned to OSBA by 5 p.m. on Nov. 8. OSBA encourages substitutions from within a district; just notify OSBA of the substitution. For a cancellation of a ticketed event (OSBA Black Caucus Dinner, Monday Luncheon and Tuesday Luncheon), you must notify OSBA by 5 p.m. on Nov. 6 to receive a full refund or no charge to the district. Ticketed event cancellations received after Nov. 6 will be charged 50% of the fee. Cancellations the day of the event will be charged the full amount. There are no refunds for no-shows. Refunds of fees paid will be issued to the district after the conference.